



UK COLLEGE OF IT LTD.

TERMS & CONDITIONS

Document status	Public Terms & Conditions
Version	2.0
Effective date	11 August 2026
Review cycle	At least annually and following material legal, service or commercial changes
Contracting party	UK College of IT Ltd.
Applies to	Applicants, learners, customers and users purchasing or accessing College programmes and related services

1. Introduction

These Terms & Conditions (“Terms”) govern access to and purchase of programmes, courses, training, assessments, certificates and related services provided by UK College of IT Ltd. (“UK College of IT”, “the College”, “we”, “us” or “our”). By submitting an application, placing an order, enrolling, paying a fee or accessing a programme, you agree to the Terms applicable to that service.

2. Contracting Party

UK College of IT Ltd. is the contracting provider unless a programme page, enrolment agreement or separate written contract expressly identifies another provider. Registered office: Suite 3.2 Litchurch Plaza, Litchurch Lane, Derby, DE24 8AA. General contact: info@ukcollegeofit.uk

3. Definitions

“Learner” means a person enrolled or accepted onto a College programme. “Programme” means a course, diploma, certificate, training activity or other educational service. “Website” means the College website and associated pages. “Learning Platform” means Google Classroom or another platform designated by the College. “Fees” means the published or agreed charges for the relevant service.

4. Eligibility and Admission

Admission requirements are programme-specific and may include minimum qualifications, professional experience, language proficiency, identity verification or other criteria. Meeting minimum entry requirements does not guarantee admission where places, suitability or verification requirements apply.

5. Application Information

Applicants must provide accurate and complete information. The College may request evidence of qualifications, identity, professional experience or other eligibility information. Material misrepresentation may result in refusal, cancellation or termination, subject to applicable law.

6. Enrolment and Contract Formation

A contract is formed when the College accepts an application/order or otherwise confirms enrolment, unless the applicable programme terms state a different formation point. A payment alone does not guarantee admission where the programme requires formal acceptance.

7. Programme Information

Before enrolment, the College should provide material information reasonably necessary for an informed decision, including programme title, main features, delivery method, duration, entry requirements, fees, assessment arrangements and relevant cancellation terms. Consumer contract terms must be fair and transparent; the CMA's current guidance confirms that unfair terms may not be enforceable.

8. Programme Delivery

Programmes may be delivered online, including through Google Classroom, video-conferencing, digital resources, email and other approved systems. The College may make reasonable operational changes to tutors, session times, learning materials, platforms or delivery arrangements where necessary, provided this does not unlawfully deprive the learner of the contracted service.

9. Learning Platform Access

Learners are responsible for using the designated platform appropriately and maintaining access to required devices, internet connection and software unless the College expressly provides them. Account credentials must be kept secure and must not be shared.

10. Programme Duration

The programme duration will be stated in the relevant programme information or enrolment agreement. A stated duration is normally an expected completion period rather than a guarantee that every learner will complete within that period unless expressly described as a fixed contractual deadline.

11. Learning Materials

The College will provide the learning materials reasonably required for the programme in the format described. Materials may be updated to correct errors, reflect developments or improve learning quality. Learners must not reproduce or commercially redistribute College materials without permission.

12. Tutors and Assessors

The College may appoint, replace or reassign appropriately qualified tutors, assessors or other personnel where reasonably necessary. Changes will not be used to materially reduce the contracted educational service.

13. Learner Responsibilities

Learners must participate responsibly, follow programme instructions, meet applicable deadlines, communicate appropriately, maintain academic integrity, protect confidential information, respect other learners and staff, and comply with the Learner Code of Conduct.

14. Academic Integrity

Learners must submit authentic work and comply with the Academic Integrity & Plagiarism Policy. Plagiarism, collusion, contract cheating, impersonation, fabrication, falsification, unauthorised assistance and other academic misconduct may result in assessment or disciplinary action.

15. Artificial Intelligence

Where AI tools are permitted, learners must follow the assessment instructions concerning use, disclosure, citation and verification. AI must not be used to misrepresent authorship or circumvent assessment requirements. The College may update programme-specific AI rules as technology and assessment practice develop.

16. Assessment

Assessment methods, criteria and requirements are described in programme documentation. Learners are responsible for following assessment instructions and submitting work through the required route. The College will apply the Assessment & Appeals Policy and Academic Integrity & Plagiarism Policy where relevant.

17. Appeals

Eligible learners may challenge specified assessment decisions through the Assessment & Appeals Policy. The availability and scope of an appeal depend on the relevant programme and decision.

18. Learner Support

The College provides learner support within the scope described in its Learner Support Policy. Support does not include completing assessed work for a learner or providing unauthorised assistance.

19. Accessibility and Reasonable Adjustments

The College will consider reasonable adjustments and accessibility needs in accordance with applicable law and its Accessibility Statement, Equality, Diversity & Inclusion Policy and Learner Support Policy. Adjustments should not unnecessarily compromise essential learning outcomes or assessment standards.

20. Safeguarding

The College maintains safeguarding arrangements covering online and other College activities. Serious safeguarding concerns may be escalated to appropriate authorities where lawful and necessary. The Safeguarding Policy applies alongside these Terms.

21. Learner Conduct

Learners must behave respectfully and professionally. Bullying, harassment, discrimination, threats, abuse, serious disruption, misuse of College systems and other misconduct may result in action under the Learner Code of Conduct.

22. Equality, Diversity and Inclusion

The College aims to provide an inclusive learning environment and does not tolerate unlawful discrimination, harassment or victimisation. The Equality, Diversity & Inclusion Policy applies to learners, staff and relevant College activities.

23. Fees

Programme fees are stated on the relevant programme page, offer, enrolment form or invoice. Unless expressly stated otherwise, the learner is responsible for paying fees by the stated deadlines.

24. Payment Methods

The College may offer card, bank transfer or other payment methods. Payment providers may apply their own terms. The College will not normally retain full payment-card details where this is not necessary.

25. Instalments

Where instalments are offered, the applicable schedule forms part of the enrolment arrangement. Cancellation, refund and outstanding-payment consequences are governed by the Refund & Cancellation Policy and applicable law.

26. Refunds and Cancellation

Cancellation and refund rights are governed by the separate Refund & Cancellation Policy. Nothing in these Terms excludes mandatory consumer rights. For applicable distance contracts with consumers, statutory cancellation rules may provide a 14-day period, subject to exceptions and requirements.

27. Consumer Rights

Where the learner is a consumer, statutory rights apply. Under the Consumer Rights Act 2015, services supplied to consumers have statutory standards including reasonable care and skill; contractual terms cannot simply remove those rights.

28. Digital Content and Immediate Access

Where digital learning content is supplied during a statutory cancellation period, the College will obtain any required express consent and acknowledgement before supply begins. Government guidance confirms that digital-content cancellation rights can be lost once supply starts only where the statutory conditions are satisfied.

29. College Cancellation

If the College cancels a programme or cannot provide a material part of the contracted service, it will communicate the available options and provide any refund or other remedy required by the contract or applicable law.

30. Programme Changes

The College may make reasonable changes to programme content, delivery or administration. Material changes will be communicated where appropriate and the College will consider any contractual or statutory rights that arise.

31. Deferral and Transfer

A learner may request a deferral or transfer. Approval is subject to programme capacity, academic requirements and applicable terms. A transfer option will not be used to remove a statutory cancellation or refund right.

32. Exceptional Circumstances

The College may consider serious unexpected circumstances on a case-by-case basis. Possible outcomes include deferral, extension, transfer or partial refund depending on circumstances and applicable rules.

33. Certificates and Academic Records

Certificates are issued only when the relevant completion and assessment requirements are met. The College may retain academic and certification records for legitimate academic, legal, quality-assurance and verification purposes.

34. Intellectual Property

Unless expressly stated otherwise, College course materials, website content, presentations, recordings, templates, branding and other materials remain the property of the College or its licensors. Learners receive a limited, non-exclusive right to use materials for their own educational purposes.

35. Learner Work

Learners normally retain rights in their own original work, subject to any separate contractual or programme arrangements. The College may retain copies of submitted work where necessary for assessment, quality assurance, academic integrity, appeals, certification or legal purposes.

36. Copyright and Third-Party Materials

Learners must respect copyright and other intellectual-property rights. Materials uploaded to College platforms must be lawfully obtained or used and appropriate for the educational purpose.

37. Confidentiality

Learners must not disclose confidential College information or private information about other learners, staff, partners or assessments. Confidentiality obligations continue after completion where appropriate.

38. Privacy and Data Protection

Personal data is processed in accordance with the College Privacy Policy and applicable data-protection law. Learners should review the Privacy Policy for details of purposes, lawful bases, recipients, retention and rights.

39. Cookies

Website cookies and similar technologies are governed by the College Cookie Policy.

40. Website and Platform Availability

The College aims to maintain reasonable availability of its website and learning platforms but cannot guarantee uninterrupted access where interruptions arise from maintenance, third-party providers, connectivity, cybersecurity incidents or circumstances beyond reasonable control. Where a material interruption affects contracted learning, the College will take reasonable steps to mitigate the impact.

41. Technical Requirements

Programme-specific technical requirements should be communicated before enrolment where material. Learners are responsible for ensuring they have compatible equipment and internet access unless the College expressly provides them.

42. Prohibited Use

Learners must not use College systems for unlawful activity, harassment, threats, malware, unauthorised access, fraud, impersonation, distribution of harmful material, infringement of third-party rights or deliberate disruption.

43. Account Security

Learners are responsible for protecting account credentials and promptly reporting suspected unauthorised access. The College may suspend an account where necessary to protect security, assessment integrity or other users.

44. Marketing and Communications

The College may send essential administrative communications concerning enrolment, learning, assessment, support, payments and certification. Marketing communications will be sent only where permitted by applicable law and will provide an appropriate opt-out or withdrawal mechanism.

45. Complaints

Learners may raise service concerns through the Complaints Policy. The College will seek to handle complaints fairly, consistently and within its stated procedures.

46. Safeguarding Reports

Safeguarding concerns should be reported through the safeguarding route rather than relying solely on the ordinary complaints process. The College may escalate serious concerns to competent authorities where appropriate.

47. Suspension or Termination for Serious Breach

The College may suspend or terminate access where there is a serious or repeated breach of these Terms, academic misconduct, serious conduct concerns, fraud, unlawful use or a significant risk to learners, staff, systems or assessment integrity. Any action will be proportionate and subject to applicable law and relevant procedures.

48. Notice and Opportunity to Respond

Where practicable, the learner will be informed of a material concern and given an opportunity to respond before significant non-urgent sanctions are imposed. Immediate protective or security measures may be taken where necessary.

49. Consequences of Termination

Where enrolment is terminated, access to learning platforms or services may cease. Refund consequences will be assessed under the Refund & Cancellation Policy and applicable law. Academic records already created may be retained where lawful.

50. Limitation of Liability

Nothing in these Terms excludes or limits liability that cannot lawfully be excluded or limited, including liability for death or personal injury caused by negligence, fraud or fraudulent misrepresentation, or statutory consumer rights that cannot be excluded. Any other limitation must be fair, reasonable and lawful.

51. Events Beyond Reasonable Control

The College will not be responsible for delay or failure caused by circumstances reasonably beyond its control, including serious technology failures, cyber incidents, natural disasters, public emergencies, industrial action, third-party platform failures or changes in law. The College will take reasonable steps to minimise disruption.

52. Third-Party Services

The College may use third-party learning, payment, hosting, communication or other service providers. Third-party services may have their own terms and privacy information. The College remains responsible for its own contractual obligations to learners.

53. External Recognition and Accreditation

The College may seek external recognition, certification or accreditation for programmes or institutional activities. No external accreditation, recognition or certification should be inferred unless expressly stated by the College and supported by current documentation.

54. No Misrepresentation of Awards

Learners must not represent a College certificate or qualification as being awarded, accredited, regulated or recognised by an organisation where that status has not been expressly confirmed.

55. Changes to These Terms

The College may update these Terms where reasonably necessary, including because of changes in law, services, technology or operational arrangements. Material changes to an existing contract will be communicated where required and will not be used to remove mandatory statutory rights.

56. Fairness and Transparency

These Terms are intended to be clear, fair and transparent. Consumer terms are subject to applicable fairness requirements under the Consumer Rights Act 2015. The CMA states that terms which create a significant imbalance, impose disproportionate cancellation charges or unfairly restrict legal rights may be unfair and unenforceable.

57. Severability

If a court or competent authority finds a provision of these Terms unlawful or unenforceable, the remaining provisions will continue to the extent permitted by law.

58. No Waiver

A failure to enforce a provision immediately does not necessarily constitute a waiver of the College's right to enforce it later.

59. Assignment

The learner may not transfer contractual rights or obligations to another person without the College's prior written agreement, except where a statutory right applies. The College may transfer or subcontract operational functions where this does not materially reduce the learner's contractual rights.

60. Governing Law and Jurisdiction

These Terms are governed by the law applicable to the College's contracting arrangements. Where a consumer has mandatory rights to bring proceedings in another jurisdiction or to benefit from mandatory local consumer protections, those rights are not excluded.

61. Contact

General enquiries: info@ukcollegeofit.uk

Admissions: info@ukcollegeofit.uk

Learner Support: info@ukcollegeofit.uk

Finance / Refunds: info@ukcollegeofit.uk

Complaints: info@ukcollegeofit.uk

Privacy: info@ukcollegeofit.uk

Registered office: Suite 3.2 Litchurch Plaza, Litchurch Lane, Derby, DE24 8AA

Appendix A – Pre-Enrolment Information Checklist

- ☐ Programme title and main features stated
- ☐ Entry requirements stated
- ☐ Duration / expected completion period stated
- ☐ Delivery method stated
- ☐ Assessment arrangements stated
- ☐ Total price and payment terms stated
- ☐ Cancellation / refund terms accessible
- ☐ Privacy information accessible
- ☐ Learner support information accessible
- ☐ Complaints and appeals routes accessible
- ☐ Any external recognition accurately described
- ☐ Technical requirements stated where material

Appendix B – Learner Acknowledgement

Learner name: _____

Programme: _____

Date: _____

I confirm that I have been given access to the Terms & Conditions and the related policies applicable to my programme.

Signature / electronic confirmation: _____

Appendix C – Related Policies

- Refund & Cancellation Policy
- Privacy Policy
- Cookie Policy
- Complaints Policy
- Assessment & Appeals Policy
- Academic Integrity & Plagiarism Policy
- Learner Code of Conduct
- Learner Support Policy
- Safeguarding Policy
- Equality, Diversity & Inclusion Policy
- Accessibility Statement
- Quality Assurance Policy